

2019-2020

# SENIOR PORTFOLIO AND SENIOR PORTFOLIO PRESENTATION

Your completed Senior Portfolio is due on \_\_\_\_\_. Portfolio presentations are scheduled for \_\_\_\_\_.

- Students who turn in **late or incomplete portfolios** will earn no higher than a 65. In addition, their portfolio presentations will be completed in June during Senior activities (picnic, movie, lunch, etc), instead of on the scheduled presentation date.
- Students **will not receive a diploma** until their portfolios meet the expectations outlined in this document. Portfolios have been a required part of graduation and BRCS School Board policy since 2004.

## Senior Portfolio

The purpose of your Senior Portfolio is to gather, reflect on, and showcase your accomplishments at Beaver River, and to demonstrate your preparedness for college and/or career. You will present your portfolio during your Senior Portfolio Presentation.

### Materials Needed:

- **1.5 Inch three-ringed binder** (Black ONLY with cover insert)
- **Plastic Sleeves** (Unstaple pages and insert them into sleeves back to back; interviewers will not remove items from sleeves)
- **Dividers** (three total)

### Portfolio Items:

- **Binder Cover** - Must include a current photo and your name ONLY.
- **SECTION ONE: Career Goals and Plans**
  - **Current Resumé** - Make sure this is updated.
  - **Portfolio Cover Letter** - Must be three paragraphs.
    - Paragraph 1 – A brief introduction of yourself and your career goals.
    - Paragraph 2 – Why you chose your career goals and a description of the path you have taken/will take to accomplish those goals.
    - Paragraph 3 -- A description of your current skills and an acknowledgement of the skills you will need to develop in the future.
  - **Career Exploration** – You will interview someone currently working in your desired career field. The written product may include:
    - Main responsibilities.
    - A description of a typical day/week in the field.
    - Job challenges and successes.
    - Current issues/trends in the field.
    - Steps taken to enter the field.
    - Other relevant information.

- **Letters of Recommendation** - These should be typed and from people of authority with whom you have worked in some capacity (i.e. teachers, employers, etc). You will need at least two.
- **Transcript** (through Jan, 2019) - Available in the Guidance Office; they will need time to process your request, so ask well in advance of the portfolio due date.
- **SECTION TWO: Evidence of Learning**
  - **Core Areas** - Select and **reflect** upon a total of two work samples. Samples should come from two of the following areas (ex: a lab from Chemistry and a paper from English):
    - English
    - Math
    - Science
    - Social Studies
  - **Elective Areas** - Select and **reflect** upon a total of two work samples. Samples should come from two of the following areas (ex: a diagram from Animal Science and a photo of a Stained Glass project):
    - Agriculture
    - Art
    - Business and Information Technology
    - Family and Consumer Science
    - Music
    - Physical Education
    - Technology and Engineering Education
    - World Language
    - Other elective area
  - **Portfolio Reflections** - These should follow each Core Area and Elective Area work sample, and contain the following information; a template will be provided for you. You will complete four total reflections.
    - Course Title/Activity and Year Completed
    - Description of the work sample.
    - What BRCS Exit Standard(s) are demonstrated by this work?
    - What knowledge and/or skills are demonstrated by this work?
    - How does this knowledge/skill connect to your career goal?
  - **Graduation Paper** - You will complete your Graduation Paper in English class; your English teacher will provide the requirements.

Note: Your BOCES work can count for either Core Area OR Elective Area work, but NOT both.

- **SECTION THREE: Evidence of Personal Development**
  - **Hobbies and Interests** - Select a total of three samples. Examples include:
    - Documentation of community service
    - Samples of artwork or photography
    - Photos of projects
    - Newspaper clippings of yourself
    - Recordings of any performances that you have done – i.e. musical, sports, concerts, senior exhibitions, etc.
    - Compositions (essays, poems, reports)

- Published letters to the editor or illustrated stories
- Literature read list, including dates completed
- Extra-curricular activities (i.e. school or community-based clubs, groups, or sports)
- Photo, written record or other evidence of personal accomplishments
- Certifications (i.e. lifeguarding, OSHA)
- Any other item that provides information about you
- **Student Autobiography** (Optional) - The story of your life as you wish to tell it.

# Senior Portfolio Checklist

**Binder Cover (name and current photo ONLY)**

**SECTION ONE (divider)**

**Current Résumé**

**Portfolio Cover Letter**

**Career Exploration**

**Letter of Recommendation #1**

**Letter of Recommendation #2**

**Transcript**

**SECTION TWO (divider)**

**Core Area Sample**

**Reflection**

**Core Area Sample**

**Reflection**

**Elective Area Sample**

**Reflection**

**Elective Area Sample**

**Reflection**

**Graduation Paper**

**SECTION THREE (divider)**

**Hobby/Interest Sample**

**Hobby/Interest Sample**

**Hobby/Interest Sample**

**Student Autobiography (Optional)**

# Senior Portfolio Presentation

The purpose of the Senior Portfolio Presentation is to present your portfolio and to discuss your experiences at BRCS and your post-graduation plans.

## Preparing for the Interview:

1. Practice presenting your portfolio. The Senior Portfolio Presentation Rubric provides an outline for your presentation and guidance for each component.
2. Anticipate some of the questions you are likely to be asked during the Conclusion and be prepared to answer them.
3. Dress professionally. For ladies, a conservative dress, or a dressy blouse with a skirt or dress pants. For gentlemen, dress pants and a shirt and tie. Please do not wear flip-flops or sneakers.

## On Interview Day:

1. Arrive and sign in at the check-in table ten minutes before your appointment.
2. A student runner will take you to your Interview room, where he or she will introduce you to the committee. Shake hands with each committee member.
3. Your interview is scheduled for 15 minutes in length.

## After the Interview:

1. A passing score of 70% is required (a minimum of 46 out of 70 possible points).
2. If you did not pass, another appointment will be scheduled for you in June during Senior activities.

# Assessment

Your English teacher will provide you with the scoring information applicable to the English course you are taking.